



## LETHBRIDGE POLICE COMMISSION MEETING MINUTES

Wednesday, June 30, 2021  
Council Chamber, City Hall  
6:00 p.m.

In Attendance:

Commission Members:

Chair Rob Van Spronsen, Members Belinda Crowson, Diane Conley, Dawna Coslovi, Rachel Hopf, Blaine Hyggen, Douglas Thornton

Absent: Members Victoria Chester, Bruce Thurber

Lethbridge Police Service Executive:

Chief Shahin Mehdizadeh, Inspector Russell Lawrence, Inspector Jason Dobirstein, Acting Inspector Leon Borbandy

Other:

Financial Manager Kamran Ali, Communications Manager Craig Albrecht, Legal Counsel to Lethbridge Police Service Lee Cutforth, Clerk David Sarsfield

### **1. Meeting Called to Order**

Chair van Spronsen opened the meeting of the Lethbridge Police Commission for June 30, 2021, the time being 6:00 pm.

### **2. Reconciliation Statement**

Chair Van Spronsen read the Reconciliation Statement.

### **3. Conflict of Interest Declaration**

Chair Van Spronsen called for a Declaration of Conflict of Interest. None were noted.

### **3. Consent Agenda**

The following Minutes were circulated for approval:

- a. Minutes of February 24, 2021 Police Commission Meeting
- b. Minutes of March 8, 2021 Special Police Commission Meeting
- c. Minutes of March 18, 2021 Special Police Commission Meeting
- d. Minutes of March 26, 2021 Special Police Commission Meeting
- e. Minutes of April 1, 2021 Special Police Commission Meeting
- f. Minutes of April 8, 2021 Police Commission Meeting
- g. Minutes of April 28, 2021 Police Commission Meeting

- h. Minutes of May 19, 2021 Special Police Commission Meeting
- i. Minutes of May 26, 2021 Police Commission Meeting
- j. Minutes of June 22, 2021 Special Police Commission Meeting

Moved by Diane Conley, seconded by Douglas Thornton, that the minutes listed in the Consent Agenda be approved as presented.

CARRIED

## **5. Approval of Agenda**

The following item was added to the agenda:

- Change Management Task Force

and the Inquiry from the Public from Mallory Kristjanson was deleted at her request.

Moved by Douglas Thornton, seconded by Diane Conley, that the Agenda for the June 30, 2021 Lethbridge Police Commission Meeting, be adopted as amended.

CARRIED

## **6. Introduction of New Promotions and New Hires**

The following new promotions and new hires were introduced to the Commission:

- Sergeant Denton Michelson (Promotion)
- Constable Timothy Fairs
- Constable Brooklyn Peterson
- Constable Steen Skuban
- Constable Tyrel White
- Community Peace Officer Juan Guzman
- Community Peace Officer Dallas Stelmack

## **7. Standing Items**

### **a. Criminal Investigation Division Update**

Moved by Diane Conley, seconded by Douglas Thornton, that the Criminal Investigation Division Update Report, dated June 30, 2021 be received as information.

CARRIED

**b. Support Services Division Update**

Moved by Diane Conley, seconded by Dawna Coslovi, that the Support Services Division Updates, dated June 30, 2021, be received as information.

CARRIED

**c. Field Operations Division Update**

Moved by Diane Conley, seconded by Douglas Thornton, that the Field Operations Division Updates and Lethbridge Police Service Month in Review, dated June 30, 2021, be received as information.

CARRIED

**e. Monthly Compliments**

Moved by Douglas Thornton, seconded by Diane Conley, that the report on the compliments received by the Lethbridge Police Service be received as information.

CARRIED

**f. Update on Lethbridge Police Service Action Plan**

Moved by Dawna Coslovi, seconded by Diane Conley, that the report on the Lethbridge Police Service Action Plan be received as information.

CARRIED

**8. Reports**

**a. 2020 Annual Report**

Moved by Diane Conley, seconded by Blaine Hyggen, that the 2020 Annual Report for the Lethbridge Police Commission be approved as presented.

CARRIED

**b. Code of Conduct / Conflict of Interest Policy**

Moved by Diane Conley, seconded by Douglas Thornton, that the Code of Conduct / Conflict of Interest Policy be approved as presented.

CARRIED

**c. Wanted Wednesday**

Moved by Diane Conley, seconded by Dawna Coslovi, that the report on Wanted Wednesday be received as information.

CARRIED

**9. Committees**

**a. Finance Committee**

Moved by Dawna Coslovi, seconded by Diane Conley, that the Finance Committee Report be accepted as information.

CARRIED

**b. Human Resources Committee**

Moved by Dawna Coslovi, seconded by Diane Conley, that the Human Resources Committee Report be accepted as information.

CARRIED

**d. Website Adhoc Committee**

Moved by Rachel Hopf, seconded by Douglas Thornton, that the Website Adhoc Committee Report be accepted as presented; and

FURTHER THAT the new website be launched in July, 2021.

CARRIED

**10. Inquiries from the Public to the Police Commission**

There were no inquiries from the public.

**11. Closed Session**

**Commission Members Only Closed Session**

The Lethbridge Police Commission met in closed session to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Diane Conley, seconded by Dawna Coslovi, that the Police Commission move into closed session, the time being 4:02 p.m., pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Diane Conley, seconded by Douglas Thornton, that the Commission Only Closed Session adjourn, the time being 5:15 p.m.

CARRIED

- a. **Human Resources Matters**
- b. **Governance**
- c. **Website**
- d. **Professional Standards**

Moved by Diane Conley, seconded by Douglas Thornton, that the Commission Only Closed Session Meeting discussions, reports, and documents relating to:

Human Resources Matters  
Governance  
Website  
Professional Standards

remain confidential, pursuant to Sections 17, 18, 20, 23, 24, and 29 of the *Freedom of Information and Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Police Commission proceed with the confidential direction provided during the Commission Only Closed Session.

CARRIED

Moved by Dawna Coslovi, seconded by Diane Conley, that the Commission proceed with the Joint Workplace Culture Survey with the Lethbridge Police Association

CARRIED

Moved by Rachel Hopf, seconded by Diane Conley, that the following Extension Requests be extended to November 24, 2021:

Extension File No. 2018-027  
Extension File No. 2020-086  
Extension File No. 2021-001  
Extension File No. 2020-001 Commission  
Extension File No. 2021-006

AND FURTHER BE IT RESOLVED THAT the following Extension Request be extended to September 29, 2021:

Extension File No. 2020-024;

AND FURTHER BE IT RESOLVED THAT the following Extension Request be retroactively extended to September 29, 2021:

Extension File No. 2020-068.

CARRIED

**Commission Members with Lethbridge Police Executive**

The Lethbridge Police Commission, Lethbridge Police Executive and Staff Members met in closed session to discuss items pursuant to the provision of the *Freedom of Information and Protection of Privacy Act*.

Moved by Diane Conley, seconded by Douglas Thornton, that the Police Commission, Lethbridge Police Executive, and Staff Members move into closed session, the time being 5:33 p.m., pursuant to provisions of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Moved by Diane Conley, seconded by Douglas Thornton, that the Closed Session adjourn, the time being 5:55 p.m.

CARRIED

*Commission Members  
Lethbridge Police Service Executive and Staff  
Clerk*

- a. **Monthly Compliments**
- b. **Police Chief Report**

Moved by Diane Conley, seconded by Douglas Thornton, that the Closed Session Meeting discussions, reports, and documents relating to:

Monthly Compliments  
Police Chief Report

remain confidential, pursuant to Sections 17, 18, 20, and 24 of the *Freedom and Information Protection of Privacy Act*; and

FURTHER BE IT RESOLVED THAT the Police Commission proceed with the confidential direction provided during the Closed Session.

CARRIED

**12. New Business**

**a. Change Management Task Force**

**Member Diane Conley took over the Chair.**

Moved by Rob van Spronsen, seconded by Dawna Coslovi,

WHEREAS it is necessary to address the workplace culture and employee engagement to better assess the employee's commitment to the organization and how they carry out their work;

THEREFORE, BE IT RESOLVED THAT the Lethbridge Police Commission engage with the Lethbridge Police Service and the Lethbridge Police Association to establish a Change Management Task Force; and

FURTHER THAT two members of the Commission be appointed to the Change Management Task Force.

CARRIED

**Rob Van Spronsen took over the Chair.**

Moved by Blaine Hyggen, seconded by Dawna Coslovi, that Diane Conley and Douglas Thornton be appointed to the Change Management Task Force as representatives of the Lethbridge Police Commission.

CARRIED

**13. Next Meeting**

The next regular meeting is scheduled for September 29, 2021 at 6:00 pm.

**14. Meeting Adjournment**

Moved by Diane Conley that the Lethbridge Police Commission Meeting for June 30, 2021 adjourn, the time being 7:16 pm.

CARRIED

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Rob Van Spronsen, Chair

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David Sarsfield, Clerk