



## LETHBRIDGE POLICE COMMISSION MEETING MINUTES

Wednesday, February 25, 2025  
Culver City Room, City Hall  
4:00 p.m.

In Attendance:

Commission Members:

Members Brett Carlson, Clement Esene, Hunter Heggie, Matthew McHugh, Noella Piquette, Jenn Schmidt-Rempel (*exited 6:05 p.m.*), Doug Thornton, Jen Visser, Ryan Wolfe (*exited 6:29 p.m.*)

Lethbridge Police Service Executive:

Chief Mehdizadeh, Acting Deputy Chief Klassen

Other:

Executive Assistant to the Chief Carmen Hellowell, Finance Manager Kim Ordway, LPS Strategic Communications Manager Kristen Saturley, Executive Director Elizabeth Thompson-Wensveen

### 1. Meeting Called to Order

Chair Thornton opened the meeting of the Lethbridge Police Commission on February 25, 2026, the time being 4:00 p.m.

### 2. Acknowledgment Statement

Chair Thornton read the Acknowledgement Statement.

### 3. Approval of Agenda

Moved by Commissioner McHugh, BE IT RESOLVED THAT the Lethbridge Police Commission adopt the agenda for the January 28, 2026, meeting as amended to include a second closed session attachment for item 10.3a.

CARRIED

### 4. Consent Agenda

The minutes of the January 28, 2025, Lethbridge Police Commission Meeting were circulated for approval in the consent agenda.

Moved by Commissioner Wolfe, BE IT RESOLVED THAT the Lethbridge Police Commission adopt the Consent Agenda as presented.

CARRIED

### 5. Recognitions

**6. Inquiries from the Public**

**7. Presentations**

- a. Professional Standards Annual Report – Sergeant Bill Basso

Moved by Commissioner Carlson, BE IT RESOLVED THAT the Lethbridge Police Commission receive as information the Professional Standards Annual Report.

CARRIED

**8. Standing Items**

- a. Lethbridge Police Service Report – Chief Mehdizadeh  
b. Monthly Compliments - Chief Mehdizadeh  
c. LPS Crime Report - Deputy Chief Grobmeier

Moved by Commissioner Heggie, BE IT RESOLVED THAT the Lethbridge Police Commission receive as information the following reports:

- Lethbridge Police Service Report,
- Monthly Compliments, and
- LPS Crime Report

CARRIED

**9. New Business**

- a. 2026 Annual Policing Plan – Chief Mehdizadeh

Moved by Commissioner Schmidt-Rempel, BE IT RESOLVED THAT the Lethbridge Police Commission adopt the LPS 2026 Annual Policing Plan and

FURTHER BE IT RESOLVED THAT the Lethbridge Police Commission direct the Executive Director to work with the Lethbridge Police Service to prepare a presentation to City Council on the 2026 Annual Policing Plan, and to include estimated funding requirements for the fiscal year as required by the Police Act.

CARRIED

**10. Closed Session**

Moved by Commissioner Esene, BE IT RESOLVED THAT the Lethbridge Police Commission enter into a closed meeting at 5:26 P.M. to discuss confidential matters as per sections 20 (Disclosure harmful to personal privacy), 23 (Disclosure harmful to law enforcement), 25

(Disclosure and complaints), 29 (Advice from officials) and 30 (Economic Interests) of the Access to Information Act.

CARRIED

a. Closed with Lethbridge Police Service

*Commission Members, Executive Director, Chief, Acting Deputy Chief,  
Executive Assistant to the Chief, LPS Finance, LPS Strategic Communications*

.....  
*LPS Executive exited at 7:45 P.M.  
Chief exited at 7:50 P.M.*

b. Closed with Commission Only

*Commission Members, Executive Director*  
.....

Moved by Commissioner Visser, BE IT RESOLVED THAT the Lethbridge Police Commission adjourn the closed meeting at 8:56 P.M.

CARRIED

Moved by Commissioner Piquette, BE IT RESOLVED THAT the closed session meeting discussions, reports, and documents relating to:

Financial Report from Lethbridge Police Service  
Annual Agenda Items & Activities – 2026 Plan  
Planning Documents Discussion  
LPS Policy Review Framework Revision  
Chief Report

remain confidential, pursuant to Sections 29 (Advice from Officials) and 30 (Economic interests), of the Access to Information Act.

CARRIED

Moved by Commissioner McHugh, BE IT RESOLVED THAT the Lethbridge Police Commission approve the following financial requests of the Lethbridge Police Service:

1. the use of up to \$370,400 of Technology Line of Credit reserve funding in the 2025 fiscal year,
2. the use of up to \$191,400 of Lifecycle funding in the 2025 fiscal year, and
3. the use of up to \$49,200 of Committed Budget Carryover funding in the 2025 fiscal year, and

FURTHER BE IT RESOLVED THAT the Lethbridge Police Commission approve the Lethbridge Police Service Operating Summary for public release and direct the Executive Director to publish it on the Commission's website.

CARRIED

Moved by Commissioner Carlson, BE IT RESOLVED THAT the Lethbridge Police Commission adopt the closed 2026 Agenda and Activities Plan presented, to guide Commission meeting agendas, governance priorities, and reporting activities for the year.

CARRIED

Moved by Commissioner Heggie, BE IT RESOLVED THAT the Lethbridge Police Commission direct the Chief of Police to clarify the hierarchy, naming conventions, and reporting responsibilities associated with Commission and Service planning documents, including but not limited to the Strategic Plan, Annual Policing Plan, Annual Report, Community Safety Plan, Diversity and Inclusion Plan, and related submissions to City Council and the Minister; and

FURTHER BE IT RESOLVED THAT the Chief of Police or delegate report back to the Commission with a proposed framework outlining roles, timelines, and reporting expectations for consideration at a future meeting.

CARRIED

Moved by Commissioner Esene, BE IT RESOLVED THAT the Lethbridge Police Commission formally delegate responsibility for LPS policy review and creation to the Chief of Police, and require the Chief to provide:

a. more fulsome monthly closed reports outlining policies reviewed and any material updates arising from that review

AND FURTHER BE IT RESOLVED THAT the Lethbridge Police Commission direct the Executive Director to clarify this process within the Commission's Police Oversight Policy and return the updated policy to the Commission for consideration and approval upon completion.

CARRIED

Moved by Commissioner Visser, BE IT RESOLVED THAT the Lethbridge Police Commission direct that the closed session meeting discussions, reports, and documents relating to:

Professional Standards Report  
AAPG Presentation Outline  
Executive Director Report  
Upcoming Events

remain confidential, pursuant to Sections 20 (Disclosure harmful to personal privacy), 23 (Disclosure harmful to law enforcement), 25 (Disclosure and Complaints), and 29 (Advice from officials) of the Access to Information Act; and

FURTHER BE IT RESOLVED THAT the Lethbridge Police Commission direct the Executive Director to proceed with the confidential direction provided in the Commission Only Closed Session.

CARRIED

Moved by Commissioner Piquette, BE IT RESOLVED THAT the Lethbridge Police Commission proceed with the following items from the Executive Director Report:

1. Adopt the Commission Self-Evaluation Survey questions as presented;
2. Approve the 2026 orientation and training plan for Commission members for the year 2026; and
3. Approve the transition from a 'representative model' to a Vice Chair Portfolio model of representation and outline the model in policy.

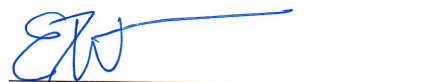
CARRIED

## 12. Upcoming Events and Meetings

The next regular meeting is scheduled for March 25, 2026 at 4:00 P.M. in the Culver City Room at City Hall.

## 13. Meeting Adjournment

Chair Thornton declared the meeting adjourned at 9:00 P.M.

  
\_\_\_\_\_  
Doug Thornton, Chair  
\_\_\_\_\_  
Elizabeth Thompson-Wensveen, Executive Director